

## MEETING MINUTES

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**A. CALL TO ORDER**

Board President Smith called the Regular meeting of the Governing Board to order at 6:02 PM.

**B. ROLL CALL: Rachelle Haddoak, Donna Robert, Ernesto Smith, Suzan Solomon, Isaiah Talley**

Board members Haddoak, Robert, Smith, Solomon and Talley were present.

All Cabinet members Avanesyans, Montemayor, Peattie and Hernandez were present.

**C. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

There were no public comments.

**D. ADJOURN TO CLOSED SESSION**

Adjourned to Closed Session at 6:03 PM.

1. Pursuant to Government Code Section 54957: Public Employee- Possible Employment/Discipline/Dismissal/Release/Complaint of an Employee
2. Pursuant to Government Code Section 54957.6: Labor Negotiations - Negotiator for the District Amanda Montemayor, Assistant Superintendent, Human Resources

**E. RECONVENE TO REGULAR SESSION**

Board members returned to Regular Session at 7:00 PM.

**F. REPORT OUT OF CLOSED SESSION**

Board President Smith announced that the Board took no action in Closed Session.

**G. PLEDGE OF ALLEGIANCE**

Director of Instruction, Assessment, & Accountability Chad Rose led the Pledge of Allegiance.

**H. APPROVAL OF THE AGENDA**

Agenda approved.

Motion: Solomon / Seconded: Haddoak

Vote: 5 – 0

**I. APPROVAL OF MINUTES**

1. Consideration of Approving the Minutes of the Regular Meeting of August 8, 2023

Minutes approved.

Motion: Talley / Seconded: Haddoak

Vote: 5 – 0

**J. GOVERNING BOARD AND SUPERINTENDENT'S ANNOUNCEMENTS**

- Board member Solomon thanked District staff, administration and Facilities staff for preparing for Tropical Storm and ensuring children and staff learn in a safe environment;
- Board member Solomon shared that the next SCV Trustees Association meeting is scheduled for Monday, September 18th and NSD will host in the Board Room. Kevin Gordon from Capitol Advisors will be the guest speaker;
- Board members shared their experiences visiting sites for Back to School Night and the first day of school;
- Board member Robert apologized for missing the District's staff welcome back, but was pleased to hear it was a successful event;
- Superintendent Hernandez thanked the Facilities staff and Administrators for their support this past Monday, August 21st in the wake of Tropical Storm Hillary

- Superintendent Hernandez thanked the PTAs/PTOs and Foundations for hosting school events throughout the District and their dedication to students.

**K. PUBLIC COMMENTS**

There were no public comments.

**L. PUBLIC INTEREST****1. California Healthy Kids Survey (CHKS) Presentation**

The California Healthy Kids Survey (CHKS) is administered each year to 5th grade students. The results of this survey are one metric in the Local Control Accountability Plan (LCAP) and help to inform decisions on programs and services.

Director of Instruction, Assessment, & Accountability Chad Rose provided a summary of the District's CHKS outcomes from the 2022-2023 school year and answered questions from Board members related to parent involvement and data comparison.

**M. CONSENT CALENDAR****1. Removal of Items From the Consent Calendar**

No items were removed.

**2. Consideration of Approving Items on the Consent Calendar**

Consent Calendar approved.

Motion: Solomon / Seconded: Talley

Vote: 5 – 0

Roll call vote:

Haddoak - Aye

Robert - Aye

Smith - Aye

Solomon - Aye

Talley - Aye

**3. Consent Calendar- Business Services****i. Consideration of Approving Purchase Orders, B Warrants and Payroll Warrants****ii. Consideration of Approving Gift Report #23/24-2****4. Consent Calendar- Human Resources****i. Consideration of Approving Personnel Report #23/24-03****5. Consent Calendar - Curriculum/Instructional Services****i. Consideration of Approving SCV Food Services Agency (SCVSFSA) Service Agreement to Provide Snacks for ELOP Students at Stevenson Ranch, Oak Hills, Valencia Valley and Meadows****N. STAFF REPORTS****1. Staff Reports - Student Support Services****i. Consideration of Approving 2023-2024 Master Contract with Achieve Behavioral Associates**

Executive Director of Student Support Services Gina Ramallo shared that the Department needs additional support in the specialty of Functional Behavioral Assessment for an Independent Educational Evaluation.

Item approved.

Motion: Haddoak / Seconded: Talley  
Vote: 5 - 0

**2. Staff Reports-Administrative Services**

**i. Consideration of Approving Wiley Canyon Elementary's 6th Grade Field Trip to the Holocaust Museum LA**

The Wiley Canyon PTA has secured a grant through the Holocaust Museum LA for 6th graders. The grant covers the entry fees for all students and chaperones, and transportation expenses. This field trip requires Board approval as the Holocaust Museum is not an approved field trip location at this time.

Board members requested students report back on their field trip experience.

Item approved.

Motion: Robert / Seconded: Solomon  
Vote: 5 - 0

**ii. Consideration of Approving Resolution #23/24-02 Regarding the Absence of Board member Robert at the August 8, 2023 Board Meeting**

Item approved.

Motion: Solomon / Seconded: Haddoak  
Vote: 5 - 0

**3. Staff Reports- Curriculum/Instructional Services**

**i. Consideration of Approving Purchase of Data Recognition Corporation's (DRC) LAS LINK Online Sub-test Assessment Administration for Old Orchard Elementary Dual Language Immersion Program**

Assistant Superintendent of Instructional Services Kate Peattie shared that LAS Links assesses students' Spanish language proficiency in speaking, listening, reading, and writing. The first grade team in the Old Orchard Dual Language Program will use the assessment to measure students' progress in attaining the Spanish language.

Item approved.

Motion: Haddoak / Seconded: Talley  
Vote: 5 - 0

**4. Staff Reports- Human Resources**

**i. Consideration of Approving Human Resources Board Policies - First Reading**

Board Policy 4112.2 approved and waived additional readings.

Motion: Solomon / Seconded: Robert  
Vote: 5– 0

Administrative Regulation 4112.2 approved with suggested edits and waived additional readings.

Motion: Solomon / Seconded: Robert  
Vote: 5– 0

Exhibit 4112.9-E(1) approved with suggested edits and waived additional readings.

Motion: Robert / Seconded: Solomon  
Vote: 5– 0

Exhibit 4212.9-E(1) approved with suggested edits and waived additional readings.

Motion: Solomon / Seconded: Robert

Vote: 5– 0

Exhibit 4312.9-E(1) approved with suggested edits and waived additional readings.

Motion: Robert / Seconded: Solomon

Vote: 5– 0

**ii. Consideration of Approving Clinical Practice Agreement with California State University, Bakersfield**

Assistant Superintendent of Human Resources Amanda Montemayor shared that the District will provide administrative experience through Clinical Practice to preliminary credentialed administrator candidates enrolled in the university's administrator training curricula.

Item approved.

Motion: Talley / Seconded: Solomon

Vote: 5 - 0

**iii. Consideration of Approving a Personal Services Contract with Registered Nurse Sandra Gault**

Assistant Superintendent of Human Resources Amanda Montemayor shared that this temporary contract with Ms. Gault will help oversee agency staff, as well as, supervise and run various screenings, trainings, and compliance.

Item approved.

Motion: Solomon / Seconded: Talley

Vote: 5 - 0

**iv. Consideration of Approving Classified Revised Job Description and Revised Salary Schedule for District Instructional Media Technician**

Assistant Superintendent of Human Resources Amanda Montemayor shared that the District partnered with School Employee Association of California (SEAC) to engage in a job reclassification study for the position of Staff Office Assistant II. SEAC recommended reclassifying the position to reflect current practices, removing outdated duties, and changing the title to District Instructional Media Technician.

Item approved.

Motion: Robert / Seconded: Haddoak

Vote: 5 - 0

**O. AGENDA ITEMS FOR UPCOMING MEETINGS OF THE GOVERNING BOARD**

- Facilities Summer Projects Presentation

**P. ADJOURN TO CONTINUATION OF CLOSED SESSION**

Second Closed Session was not held.

**Q. ADJOURNMENT**

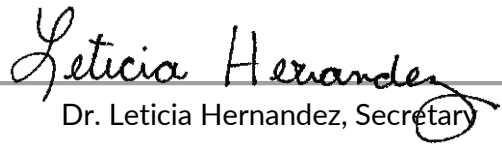
Board President Smith adjourned the meeting at 7:52 PM.

The next Regular Board Meeting is scheduled for September 12, 2023. Closed Session begins at 6:00 PM. Open Session begins at 7:00 PM.



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Isaiah Talley, Governing Board Clerk



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Dr. Leticia Hernandez, Secretary